

PROPERTY MANAGER (Please tick)

- | | | |
|---|---|---|
| <input type="checkbox"/> Miranda Luong: miranda@tracyyap.com.au | <input type="checkbox"/> Alexan Wei: alexan@tracyyap.com.au | <input type="checkbox"/> Jane Lu: janelu@tracyyap.com.au |
| <input type="checkbox"/> Jacqueline Au: jacqueline@tracyyap.com.au | <input type="checkbox"/> Bella Zhao: bella@tracyyap.com.au | <input type="checkbox"/> Lynn Ma: lynn@tracyyap.com.au |
| <input type="checkbox"/> Jane Tao: jane@tracyyap.com.au | <input type="checkbox"/> Michelle Liu: michelle@tracyyap.com.au | <input type="checkbox"/> @tracyyap.com.au |
| <input type="checkbox"/> Joyce Shen: joyce@tracyyap.com.au | <input type="checkbox"/> Amanda Guo: amandaguo@tracyyap.com.au | <input type="checkbox"/> @tracyyap.com.au |
| <input type="checkbox"/> Alan Cai: alan@tracyyap.com.au | <input type="checkbox"/> Katherine Zhou: katherine@tracyyap.com.au | |

PROOF OF IDENTIFICATION

In order for us to process your application, the following information must be attached:

- | | |
|---|---|
| <input type="checkbox"/> Photo ID – Drivers Licence or Passport | <input type="checkbox"/> Proof of Income – 2 recent Payslips or Bank Statement |
| <input type="checkbox"/> Other ID – Medicare, Health Card or Bank Card | <input type="checkbox"/> Proof of Rental Reference – Rental Ledger or Letter from Agent/Landlord |
| <input type="checkbox"/> Proof of Current Address – A recently paid bill | <input type="checkbox"/> Personal Reference – For eg, Letter from Employer |

If the tenancy criteria is not met, the agent may not process your application or the landlord may not to accept your application.

FREE UTILITY CONNECTION SERVICE


myconnect[®]
a really smart move

MyConnect will contact you to connect your utilities for FREE



Yes, Please Contact Me
Interpreter required

OR Tick here to opt out

Unless I have opted out of this section, I/we:

Consent to the disclosure of information on this form to myconnect ABN 65 627 003 605 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities. I acknowledge that myconnect record all calls for coaching, quality and compliance purposes.



☎ 1300 854 478 ✉ enquiry@myconnect.com.au 🌐 myconnect.com.au

PAYMENT DETAILS

Property rental: \$ _____ per week	First payment of rent in advance:	\$ _____
	Rental Bond (4 weeks rent):	\$ _____
	Sub Total:	\$ _____
	Amount payable on signing tenancy agreement:	\$ _____

PROPERTY DETAILS

1. What is the address of the property you would like to rent?

2. Lease commencement date: ____ / ____ / ____ **Lease term:** ____ Months ____ Years

3. How many tenants will occupy the property? Adults ____ Children ____ Ages of Children _____

4. Car Registration & Vehicle Details: _____

5. Please provide details of any pets:

1. Breed/Type: _____ Council registration number: _____

2. Breed/Type: _____ Council registration number: _____

6. How did you find out about this property? _____

FIRST APPLICANT
PERSONAL DETAILS - Applicant 1
7. Please provide your details

 Mr Mrs Ms Miss Other

Full Name: _____

Date of Birth: _____

Drivers Licence No: _____

Expiry: _____ State: _____

Car Registration: _____

Passport No: _____ Country: _____

Pension No: (if applicable) _____

Pension Type: (if applicable) _____

 Do you own an investment property? Yes No
8. Please provide your contact details

Home Ph: _____

Mobile: _____

Fax: _____

Email: _____

APPLICANT HISTORY - Applicant 1
9. What is your current address?

10. How long have you lived at your current address?

11. Why are you leaving this address?

12. Landlord/Agent details of this property (if applicable)

Landlord/Agent Name: _____

Phone number: _____

Rental amount: \$_____ per week

13. What was your previous residential address?

14. How long did you live at this address?

15. Landlord/Agent details of this property (if applicable)

Landlord/Agent Name: _____

Phone number: _____

Rental amount: \$_____ per week

 Was the bond refunded in full? Yes No

If no, why? _____

SECOND APPLICANT
PERSONAL DETAILS - Applicant 2
7. Please provide your details

 Mr Mrs Ms Miss Other

Full Name: _____

Date of Birth: _____

Drivers Licence No: _____

Expiry: _____ State: _____

Car Registration: _____

Passport No: _____ Country: _____

Pension No: (if applicable) _____

Pension Type: (if applicable) _____

 Do you own an investment property? Yes No
8. Please provide your contact details

Home Ph: _____

Mobile: _____

Fax: _____

Email: _____

APPLICANT HISTORY - Applicant 2
9. What is your current address?

10. How long have you lived at your current address?

11. Why are you leaving this address?

12. Landlord/Agent details of this property (if applicable)

Landlord/Agent Name: _____

Phone number: _____

Rental amount: \$_____ per week

13. What was your previous residential address?

14. How long did you live at this address?

15. Landlord/Agent details of this property (if applicable)

Landlord/Agent Name: _____

Phone number: _____

Rental amount: \$_____ per week

 Was the bond refunded in full? Yes No

If no, why? _____

EMPLOYMENT HISTORY - Applicant 1**16. Please provide your employment details**

Occupation: _____

Employment type: Full Time Part Time Casual

Employer's name: (inc. Accountant if self employed or institution if student)

Contact Name: _____

Phone: _____

Employment length: _____ Years _____ Months

Net Income: \$ _____

17. Please provide your previous employment details

Occupation: _____

Employer's name: _____

Employment length: _____ Years _____ Months

Net Income: \$ _____

PERSONAL DETAILS - Applicant 2**16. Please provide your employment details**

Occupation: _____

Employment type: Full Time Part Time Casual

Employer's name: (inc. Accountant if self employed or institution if student)

Contact Name: _____

Phone: _____

Employment length: _____ Years _____ Months

Net Income: \$ _____

17. Please provide your previous employment details

Occupation: _____

Employer's name: _____

Employment length: _____ Years _____ Months

Net Income: \$ _____

CONTACTS/REFERENCES - Applicant 1**18. Please provide a contact in case of emergency**

Full Name: _____

Relationship to you: _____

Phone: _____

19. Please provide 2 personal references (not related to you nor friends)

1. Full Name: _____

Relationship to you: _____

Phone: _____

2. Full Name: _____

Relationship to you: _____

Phone: _____

CONTACTS/REFERENCES - Applicant 2**18. Please provide a contact in case of emergency**

Full Name: _____

Relationship to you: _____

Phone: _____

19. Please provide 2 personal references (not related to you nor friends)

1. Full Name: _____

Relationship to you: _____

Phone: _____

2. Full Name: _____

Relationship to you: _____

Phone: _____

PLEASE ANSWER THE FOLLOWING - Applicant 1

Please tick Yes or No: Y / N

Have you ever been evicted by any landlord or agent? Y N

Have you ever been refused another property? Y N

Are you in debit to another landlord or agent? Y N

Is there any reason that would affect your rent payment? Y N

PLEASE ANSWER THE FOLLOWING - Applicant 2

Please tick Yes or No: Y / N

Have you ever been evicted by any landlord or agent? Y N

Have you ever been refused another property? Y N

Are you in debit to another landlord or agent? Y N

Is there any reason that would affect your rent payment? Y N

DECLARATION/AUTHORITY

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement. I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt. I, the tenant, accept the property in the condition it was in when inspected.

I authorise the Agent to obtain personal information about me from:

(a) The owner or the Agent of my current or previous residences;

(b) My personal referees and employer/s;

(c) Any record listing or database of defaults by tenants;

Any record listing or database of defaults by tenants such as TICA, NTD or TRA for the purpose of checking your tenancy history. I am aware that I may access my personal information by contacting:

TICA 1902 220 346 | NTD 1300 563 826 | TRA (02) 9363 9244

I am aware that the Agent will use and disclose my personal information within this application in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow trades-people or equivalent organisations to contact me
- (d) lodge/claim/transfer to/from a Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a check with Tenancy Databases

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

Applicant 1 Signature**Date****X****Applicant 2 Signature****Date****X**